



Annual Report of Nonfinancial Data

For the Year Ended August 31, 2020

Chelsea Buchholtz, Executive Director

UNAUDITED

ANNUAL REPORT
OF NONFINANCIAL DATA

TEXAS REAL ESTATE COMMISSION
Austin, Texas

Year Ended August 31, 2020

Chelsea Buchholtz
EXECUTIVE DIRECTOR

UNAUDITED

TEXAS REAL ESTATE COMMISSION (329)

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Chelsea Buchholtz
Executive Director
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PROTECTING TEXANS' DREAMS

December 31, 2020

Honorable Greg Abbott, Governor
Jerry McGinty, Director, Legislative Budget Board
Lisa R. Collier, CPA, First Assistant State Auditor

Dear Governor Abbott, Mr. McGinty, and Ms. Collier:

We are pleased to submit the Texas Real Estate Commission's *Annual Report of Nonfinancial Data* for the year ended August 31, 2020, in compliance with the TEX. GOV'T CODE ANN, Section 54, §2101.0115 (a) and (b). The Indirect Cost Schedule will be completed and submitted once the Statewide Cost Allocation Plan (SWCAP) has been approved.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Melissa Huerta at 512.936.3616 or Ranada Williams at 512.936.0102.

Sincerely,

A handwritten signature in black ink that reads "Chelsea Buchholtz". The signature is written in a cursive, flowing style.

Chelsea Buchholtz
Executive Director

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TEXAS REAL ESTATE COMMISSION (329)
HUB STRATEGIC PLAN PROGRESS REPORT
 For the Fiscal Year Ended August 31, 2020

(Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124)

Goal = Strategic Plan HUB Goal Actual = % Spent with HUBs from HUB Report	TREC Actual for FY '19	TREC Actual for FY '20	State Goal for FY '21
Heavy Construction other than building contracts	N/A	N/A	11.2%
Building construction, including general contractors and operative building contracts	N/A	N/A	21.1%
Special trade construction contracts	N/A	N/A	32.9%
Professional services contracts	100.00%	100.00%	23.7%
Other services contracts	39.52%	31.67%	26.0%
Commodities contracts	79.49%	83.63%	21.1%

Prepared *Regina B. Durden* by: Approved by: *Ranada Williams*

Printed Name: Regina Durden

Printed Name: Ranada Williams

Phone Number: 512-936-3190

Phone Number: 512-936-0102

The total overall percentage spent with HUBs in fiscal year 2020 was 48.33%.

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TEXAS REAL ESTATE COMMISSION (329)
PROFESSIONAL/CONSULTING FEES AND LEGAL SERVICE FEES
 For the Fiscal Year Ended August 31, 2020

Expenditures by the Texas Real Estate Commission (Fund 4055, Fund Type 01) during fiscal year 2020 for professional/consulting fees and legal service fees included the following:

Name	Type of Service Rendered	Amount
Professional/Consulting Fees		
MeetingSolutions, Inc	Consultant Services	\$ 3,000.00
Horizons Southwest Management	Educational/Training Services	\$ 395.00
Texas Real Estate Teacher Association	Educational/Training Services	\$ 175.00
Aceable Inc.	Educational/Training Services	\$ 497.00
Arelo	Educational/Training Services	\$ 4,405.00
University of Texas at Austin	Educational/Training Services	\$ 1,890.00
San Antonio Board of Realtors Inc.	Educational/Training Services	\$ 465.00
State Bar of Texas	Educational/Training Services	\$ 1,848.00
The Governor's Center for Management Development	Educational/Training Services	\$ 5,525.00
Expert Rating Solutions	Educational/Training Services	\$ 199.98
Skillpath Seminars	Educational/Training Services	\$ 99.95
Society for Human Resource Management	Educational/Training Services	\$ 875.00
University of North Texas	Educational/Training Services	140.00
Invision Software Inc	Educational/Training Services	\$ 2,335.20
Udemy Inc	Educational/Training Services	\$ 14.99
McConnell & Jones	Financial and Accounting Services	\$ 27,467.75
MeetingSolutions Inc	Professional Services	\$ 1,500.00
UT-Austin School of Social Work	Professional Services	\$ 1,299.00
Workers Assistance Program Inc	Professional Services	2,493.63
FY19 Payables	Architectural/Engineering service	\$ (109.00)
Neubus Inc	Information Technology Services	\$ 21,788.29
Centre Technologies, Inc	Information Technology Services	\$ 49,353.12
Promet Solutions Corporation	Information Technology Services	\$ 9,737.10
GTS Technology Solutions Inc	Information Technology Services	\$ 4,951.45
Micropact Global, Inc	Information Technology Services	\$ 96,560.96
Presley Design Studio LC	Information Technology Services	\$ 4,263.94
Cerdant Inc	Information Technology Services	\$ 1,000.00
Environmental Intelligence LLC	Information Technology Services	\$ 3,447.86
FY19 and FY20 Payables	Information Technology Services	\$ (152,505.99)
Texas Dept of Information Resources	Computer Services - STS	\$ 33,472.88
	Total Professional/Consulting Fees	\$ 126,586.11
Legal Service Fees		
State Office of Administrative Hearing	Legal Services	\$ 87,313.78
Office of the Attorney General	Legal Services	\$ 44,950.27
	Total Legal Service Fees	\$ 132,264.05
Total Professional/Consulting Fees and Legal Service Fees, Fund 4055, Fund Type 01		\$ 258,850.16

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TEXAS REAL ESTATE COMMISSION (329)

PROFESSIONAL/CONSULTING FEES AND LEGAL SERVICE FEES

For the Fiscal Year Ended August 31, 2020

Expenditures by the Texas Appraiser Licensing & Certification Board (Fund 4056 and Fund 4193 Fund Type 15) during fiscal year 2020 for professional/consulting fees and legal service fees included the following:

Name	Type of Service Rendered	Amount
Professional/Consulting Fees		
Aceable	Educational/Training	\$ 397.60
AARO	Educational/Training	\$ 350.00
Robert Craig Hogan	Educational/Training	\$ 295.00
Corelogic Solutions LLC	Educational/Training	\$ 834.00
Association of Certified Fraud Examiners	Educational/Training	\$ 1,795.00
McKissock	Educational/Training	\$ 720.97
Council on Licensure Enforcement & Regulation	Educational/Training	\$ 1,440.00
South Texas Chapter of the Appraisal Institute	Educational/Training	\$ 562.00
American Society of Appraisers	Educational/Training	\$ 50.00
State Bar of Texas - CLE	Educational/Training	\$ 175.50
Hondros College LLC	Educational/Training	\$ 119.00
Appraiser Elearning LLC	Educational/Training	\$ 119.95
University of Texas at Austin	Educational/Training	\$ 65.00
Robert Hetrick	Appraisal Review	\$ 225.00
Pamela Kaye Teel	Appraisal Review	\$ 7,500.00
Terry K Clark	Appraisal Review	\$ 150.00
James B Ratliff	Appraisal Review	\$ 10,150.00
Tony Pistilli	Appraisal Review	\$ 150.00
Walker Beard	Appraisal Review	\$ 10,000.00
Gregory Edwards Stephens	Appraisal Review	\$ 17,000.00
Donald J Sherwood LLC	Appraisal Review	\$ 12,500.00
Brad R Williams	Appraisal Review	\$ 5,000.00
Robert Lawson Moorman	Appraisal Review	\$ 20,150.00
Bedrock Real Property Services	Appraisal Review	\$ 12,500.00
KTB Real Estate Services LLC	Appraisal Review	\$ 14,000.00
Lone Star Valuation Inc	Appraisal Review	\$ 6,000.00
Glenn Garoon	Appraisal Review	\$ 15,000.00
Ambrose Appraisal Company	Appraisal Review	\$ 5,250.00
CBRE Inc	Appraisal Review	\$ 10,000.00
Joshua Wood	Appraisal Review	\$ 225.00
ANC Valuation Inc	Appraisal Review	\$ 6,000.00
FY20 Payables	Appraisal Review	\$ 7,226.87
MeetingSolutions Inc	Professional Services	\$ 4,500.00
Workers Assistance Program Inc	Professional Services	\$ 279.42
University of Houston	Professional Services	\$ 26,600.00
FY19 Payables	Architectural/Engineering service	\$ (39.00)
Texas Dept of Information Resources	Computer Services - STS	\$ 5287.49
	Total Professional/Consulting Fees	\$ 202,578.80
Legal Service Fees		
State Office of Administrative Hearing	Legal Services	\$ 1,218.74
Office of the Attorney General	Legal Services	\$ 815.00
	Total Legal Service Fees	\$ 2,033.74
Total Professional/Consulting Fees and Legal Service Fees, Funds 4056 and 4193, Fund Type 15		\$ 204,612.54

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TEXAS REAL ESTATE COMMISSION (329)
SCHEDULE OF SPACE OCCUPIED
 For the Fiscal Year Ended August 31, 2020

<u>Location</u>	<u>Address</u>	<u>Lessor</u>	<u>Lease No.</u>	<u>Type</u>	<u>Usable Square Feet</u>
Free Space:					
Spring	Investigator's Residence				100
New Braunfels	Investigator's Residence				100
Pearland	Investigator's Residence				100
San Antonio	Investigator's Residence				100
Universal City	Investigator's Residence				100
Manor	Appraiser's Residence				100
Sherman	Appraiser's Residence				100
Laguna Vista	Appraiser's Residence				100
Lubbock	Appraiser's Residence				100
Celina	Appraiser's Residence				100
Dallas	Appraiser's Residence				100
	Total Free Space				<u>1,100</u>
State-Owned Space:					
Austin	Texas Real Estate Commission 1700 N. Congress, Ste 400-440	Texas Facilities Commission	N/A	Office	19,324
	Total Space Occupied as of August 31, 2020				<u>19,324</u>

The Texas Real Estate Commission and its sub-component, Texas Appraiser Licensing and Certification Board occupy the Stephen F Austin State Office Building (1700 N. Congress Ave., Ste. 400-440). As a self-directed, semi-independent agency, per S.B. 1000, the agency has contracted with the Texas Facilities Commission to lease this space.

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TEXAS REAL ESTATE COMMISSION (329)

FTE's	Cost Per Sq. Ft.	Semi-Annual Rental	Actual Annual Cost	Comments
				FTEs are not reported based upon the instructions for this schedule
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	\$ 20.00	\$ -	\$ 386,480.00	12 months in FY2020
			\$ -	
				FTEs are not reported based upon the instructions for this schedule
		\$ -	\$ 386,480.00	

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TEXAS REAL ESTATE COMMISSION (329)

SCHEDULE OF ITEMIZED PURCHASE

For the Fiscal Year Ended August 31, 2020

Expenditures by the Texas Real Estate Commission (Fund 4055, Fund Type 01) during fiscal year 2020 for proprietary purchases included the following:

Item Purchased	Amount	Vendor Name	
Versa Licensing System Software	\$ 126,317.93	MicroPact Global, Inc.	VERSA Licensing system software is a proprietary software not available from any other source that is currently installed and being used by the agency.